



## MOBILITY AGREEMENT

### STAFF MOBILITY FOR TRAINING<sup>1</sup>

Planned period of the training activity: from [day/month/year] till [day/month/year]

Duration (days) – excluding travel days: .....

#### The Staff Member

Last name (s)		First name (s)	
Seniority <sup>1</sup>		Nationality <sup>2</sup>	
Sex [M/F]		Academic year	20../20..
E-mail			

#### The Sending Institution

Name	<b>Rome University of Fine Arts</b>	Size of enterprise (if applicable) Department/unit	
Erasmus code (if applicable)	<b>I ROMA 25</b>		
Address	<b>Via Benaco 2</b>	Country/ Country code	<b>Italy</b>
Contact person name and position		Contact person e-mail / phone	<a href="mailto:erasmus@unirufa.it">erasmus@unirufa.it</a> <b>+39 06 85865917</b>

#### The Receiving Institution / Enterprise<sup>3</sup>

Name			
Erasmus code (if applicable)		Faculty/Department	
Address		Country/ Country code	
Contact person, name and position		Contact person e-mail / phone	
Type of enterprise: NACE code <sup>4</sup> (if applicable)		Size of enterprise (if applicable)	<input type="checkbox"/> <250 employees <input type="checkbox"/> >250 employees

<sup>1</sup> In case the mobility combines teaching and training activities, **this template** should be used and adjusted to fit both activity types.



## Section to be completed BEFORE THE MOBILITY

### I. PROPOSED MOBILITY PROGRAMME

Language of instruction: .....

**Overall objectives of the mobility:**

**Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**

**Activities to be carried out:**

**Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):**



## **II. COMMITMENT OF THE THREE PARTIES**

By signing<sup>2</sup> this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

### **The staff member**

Name:

Signature:

Date:

### **The sending institution/enterprise**

Name of the responsible person:

Signature:

Date:

### **The receiving institution**

Name of the responsible person:

Signature:

Date:

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<sup>1</sup> **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience).

<sup>2</sup> **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

<sup>3</sup> All references to "**enterprise**" are only applicable to mobility for staff between Programme Countries or within Capacity Building projects.

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<sup>2</sup> Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution.



**Higher Education  
Mobility Agreement form**  
*Participant's name*

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<sup>4</sup> The top-level NACE sector codes are available at  
[http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST\\_NOM\\_DTL&StrNom=NACE\\_RV2&StrLanguageCode=EN](http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_RV2&StrLanguageCode=EN)