

**RU
FA**

Rome
University
of Fine Arts

Admission and payments A.Y. 2018 / 19

FUTURE OF YOUR THE BEGINNING.

Admission

BACHELOR OF ARTS DEGREE

Access to the RUFA community is not a difficult thing to achieve, but it requires commitment and determination. To access Bachelor of Arts Degree study program you will be asked to pass an admission test, that will allow us to assess your motivation and aptitude in starting the RUFA study project. In some cases, direct enrolment is possible. Admission tests vary according to the chosen course, cycle, or when transferring from another University. Here below is a summary of useful information.

Requirements for access

To enrol in a Bachelor of Arts degree study program, you will be required to have achieved a diploma/school leaving certificate issued by an upper secondary education institution or another study qualification from an institution abroad deemed suitable by the Academy based on international agreements.

Matriculation





Enrolment to the first year of a study program is called 'matriculation' and envisages the assignment of a 'first registration' number that will identify you as a student throughout your attendance.

Procedure for admission

Your enrolment to any Bachelor of Arts degree study program depends on your passing an admission test. Students holding a diploma issued by an upper secondary school majoring in art or in a subject similar to the program of choice and with a final score of at least 80/100, may submit an application for direct admission without having to sit the test. Admission to the various Bachelor of Arts degree study programs occurs according to the following procedure:





	BACHELOR OF ARTS DEGREES	DIRECT MATRICULATION	ADMISSION TESTS		
			PSYCHOMETRIC + SPECIFIC TEST	ORAL + AND PORTFOLIO (if required)	PRACTICAL TEST / DRAWING
FREE ACCESS COURSES	Painting	Art Upper secondary school	✓	✓	✓
	Sculpture		✓	✓	✓
	Set Design		✓	✓	✓
CORSI A NUMERO PROGRAMMATO	Design	School-leaving diploma with specific major and final score ≥ 80 / 100	✓	✓	✓
	Graphic Design		✓	✓	✓
	Comics and Illustration		✓	✓	✓
	Photography		✓	✓	✓
	Cinema		✓	✓	✓

Documents requested for direct matriculation




-  Application for matriculation (can be downloaded online)
-  Two passport size photos, photocopy of an identification document and the tax registration code
-  School leaving certificate, in the original or a self-declaration
-  Receipt of payment of the matriculation fee amounting to € 520 and of the regional tax amounting to € 140

The application for direct matriculation is to be submitted in the period from **7 May to 4 October 2018** directly at the main office in RUFA or via the website www.unirufa.it

Documents for registration in admission test

-  Application for admission (can be downloaded online)
-  Photocopy of an identification document and the tax registration code
-  School leaving certificate, in the original or a self-declaration
-  Proof of payment of the admission fee amounting to € 180

Once passed the admission test, you will be required to submit your application for matriculation, within the period specified, together with the following documents:

-  Application for matriculation (can be downloaded online)
-  Two passport size photographs
-  Receipt of payment of the matriculation fee amounting to € 520 and of the regional tax amounting to € 140

Deadlines regarding admission

APPLICATION FOR ACCESS TO ADMISSION TESTS	From 7 May to 6 September 2018 for the first session From 7 September to 4 October 2018 for the second session
ADMISSION TESTS	First session: 10 and 11 September 2018 Second session: 8 and 9 October 2018
APPLICATION FOR MATRICULATION AFTER PASSING THE ADMISSION TEST	By 19 September 2018 for the first session. By 17 October 2018 for the second session. The application for admission and the application for matriculation must be compiled online, via the website http://www.unirufa.it/info-studenti/iscrizione-online

SECRETARIAT OPENING HOURS

LOpen to the public from 9 a.m. to 5 p.m. from Monday to Friday.
For further information: Phone. 06.85865917 / e-mail: rufa@unirufa.it

Fees for Bachelor of Arts Degree

2018 / 2019

BACHELOR OF ART DEGREE (THREE-YEAR PROGRAM) DIPLOMA IN

PAINTING — SCULPTURE — SET DESIGN — DESIGN — GRAPHIC DESIGN

COMICS AND ILLUSTRATION — PHOTOGRAPHY

Fee for admission test (1 st year only):	€ 180,00
Annual entry Fee:	€ 520,00
Fee for teaching, equipment and workshops:	€ 4,000.00
Annual tuition Fee:	€ 2,000.00
Annual Exams contribution:	€ 280,00
Annual LazioDisu regional tax: (Agenzia per il Diritto agli Studi Universitari nel Lazio - LAZIODISU)	€ 140,00
Degree contribution (3 rd year only):	€ 400,00
Degree tax (3 rd year only): (Ufficio del Registro Tasse CC.GG. - Roma - Tasse Scolastiche - c.c.p. 1016)	€ 90,84

BACHELOR OF ART DEGREE (THREE-YEAR PROGRAM) DIPLOMA IN

CINEMA

Fee for admission test (1 st year only):	€ 180,00
Annual entry Fee:	€ 520,00
Fee for teaching, equipment and workshops:	€ 4,500.00
Annual tuition Fee:	€ 2,000.00
Annual Exams contribution:	€ 280,00
Annual LazioDisu regional tax: (Agenzia per il Diritto agli Studi Universitari nel Lazio - LAZIODISU)	€ 140,00
Degree contribution (3 rd year only):	€ 400,00
Degree tax (3 rd year only): (Ufficio del Registro Tasse CC.GG. - Roma - Tasse Scolastiche - c.c.p. 1016)	€ 90,84

Payment

BACHELOR OF ARTS DEGREE

€ 520,00 Annual entry Fee // to be paid when registering each year.

€ 6,000.00 Fee for teaching, equipment and workshops / Tuition fee // for the following courses: **Painting, Sculpture, Set Design, Design, Graphic Design, Comics and Illustration, Photography**; the fee may be settled as follows:
• **the whole fee**, at enrolling of each year, with a 5% reduction: € 5,700.00.

€ 6,500.00 Fee for teaching, equipment and workshops / Tuition fee //for the following course: **Cinema**;
the fee may be settled as follows:
• **the whole fee**, at enrolling of each year, with a 5% reduction € 6,175.00.

€ 280,00 Annual Exams contribution // to be paid by 31 May of every year.

Payments are accepted in cash by the secretariat staff (up to € 3,000.00) or by cheque or bank transfer made out/sent to:

R.U.F.A. S.r.l.

IBAN: **IT27 H0103003201000002065138**

Motivation: **Student's First and Last name**

Please be informed that when paying the yearly registration fee, you will also be required to pay the LAZIODISU regional tax of € 140.00 via bank transfer sent to the following:

LAZIODISU

IBAN: **IT46 P056 9603 2110 0005 1111X93**

Motivation: **T.R. 2018/2019 RUFA Student's First and Last name + tax registration code**

Admission

MASTER OF ARTS DEGREE

Requirements for access





To enrol in a Master of Arts degree study program (the so-called 'laurea magistrale') you are required to have already achieved a Bachelor of Art Degree (three years) or another type of qualification achieved abroad and deemed suitable by the Academy based on international agreements.

The passage from the Bachelor of Art Degree to the Master of Art Degree study program, within the same School occurs directly. Students coming from other Schools or University Faculties will be granted access after sitting an admission test. These students may exploit an education debit system: up to 12 CFA for the Bachelor of Art Degree graduates coming from another School; up to 18 CFA for graduates coming from University Faculties (Humanistic or Scientific Studies or Polytechnic Institutes).

Procedure for admission

The purpose of the admission test for access to Master of Art Degree is to clarify your motivation and aptitude for tackling the study program you have chosen. The test consists in a motivational interview and presentation of your portfolio containing works and projects and any other documentation you may think useful for gaining admission.




Documents requested for direct matriculation

-  Application for matriculation (can be downloaded online)
-  Two passport size photos, photocopy of an identification document and the tax registration code
-  Diploma, in the original or a self-declaration
-  Proof of payment of the matriculation fee amounting to € 520 and of the regional tax amounting to € 140




The application for direct matriculation is to be submitted in the period from **7 May** to **4 October 2018**

directly at the main office in RUFA or via the website www.unirufa.it

Documents for registration in admission test:

-  Application for admission (can be downloaded online)
-  Photocopy of an identification document and the tax registration code
-  School leaving certificate, in the original or a self-declaration

Once you have passed the admission test, you will be required to submit your application for matriculation, within the period specified, together with the following documents:

-  Application for matriculation (can be downloaded online)
-  Two passport size photographs
-  Receipt of payment of the matriculation fee and of the regional tax

Deadlines regarding admission

APPLICATION FOR ACCESS TO ADMISSION TESTS	From 7 May to 6 September 2018 for the first session From 7 September to 4 October 2018 for the second session
ADMISSION TESTS	First session: 11 September 2018 - Second session: 9 October 2018
APPLICATION FOR MATRICULATION AFTER PASSING THE ADMISSION TEST	By 19 September 2018 for the first session. By 17 October 2018 for the second session. The application for admission and the application for matriculation must be compiled online, via the website http://www.unirufa.it/info-studenti/iscrizione-online

Fees for Master of Arts Degree

2018 / 2019

MASTER OF ART DEGREE (TWO-YEAR PROGRAM) DIPLOMA IN

PAINTING — SCULPTURE — GRAPHIC ARTS — SET DESIGN — VISUAL AND INNOVATION DESIGN

COMPUTER ANIMATION & VISUAL EFFECTS — MULTIMEDIA ARTS AND DESIGN

Annual entry Fee:	€ 520.00
Fee for teaching, equipment and workshops:	€ 3,700.00
Annual tuition Fee:	€ 2,500.00
Annual Exams contribution:	€ 280.00
Annual LazioDisu regional tax: <i>(Agenzia per il Diritto agli Studi Universitari nel Lazio - LAZIODISU)</i>	€ 140.00
Fee for final Diploma examination (2 nd year only):	€ 400.00
Diploma tax (2 nd year only):	€ 90.84

MASTER OF ART DEGREE (TWO-YEAR PROGRAM) DIPLOMA IN

FILM ARTS

Yearly registration fee:	€ 520.00
Fee for teaching, equipment and workshops:	€ 4,200.00
Yearly participation fee:	€ 2,500.00
Yearly fee for examinations:	€ 280.00
Regional tax for right to university studies: <i>(Agenzia per il Diritto agli Studi Universitari nel Lazio - LAZIODISU)</i>	€ 140.00
Degree contribution (2 nd year only):	€ 400.00
Degree tax (2 nd year only): <i>(Ufficio del Registro Tasse CC.GG. - Roma - Tasse Scolastiche - c.c.p. 1016)</i>	€ 90.84

Payment

MASTER OF ARTS DEGREES

€ 520,00 Annual entry Fee // to be paid when registering each year.

€ 6,200.00 Fee for teaching, equipment and workshops / Tuition fee // for the following courses: [Painting](#), [Sculpture](#), [Graphic Art](#), [Set Design](#), [Multimedia Arts and Design](#), [Visual and Innovation Design](#), [Computer Animation and Visual Effects](#); the fee may be settled as follows:

- **the whole fee**, at enrolling of each year, with a 5% reduction: € 5,890.00.

€ 6,700.00 Fee for teaching, equipment and workshops / Tuition fee //for the following course: [Film Art](#);
the fee may be settled as follows:

- **the whole fee**, at enrolling of each year, with a 5% reduction: € 6,365.00.

€ 280,00 Annual Exams contribution // to be paid by 31 May of every year.

Payments are accepted in cash by the secretariat staff (up to € 3,000.00) or by cheque or bank transfer made out/sent to:
R.U.F.A. S.r.l.
IBAN: **IT27 H0103003201000002065138**
Motivation: **Student's First and Last name**

Please be informed that when paying the yearly registration fee, you will also be required to pay the LAZIODISU regional tax of € 140.00 via bank transfer sent to the following:
LAZIODISU
IBAN: **IT46 P056 9603 2110 0005 1111X93**
Motivation: **T.R. 2018/2019 RUFA Student's First and Last name + tax registration code**