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## ALIAS ACADEMIC RECORD

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### Article 1 - Subject and objectives of the regulations

RUFA – Rome University of Fine Arts through the Alias Academic Record provides an inclusive and welcoming study environment for students who are transitioning gender and cares about the protection of their privacy and dignity.

The following regulations discipline the activation and management of the alias academic record. The Alias Academic Record allows students to choose their name for this transitory period, even if it is yet unofficial.

### Article 2 - Activation request

The implementation of an “alias academic record” can be requested by anyone who has started a gender transition process and at any time after enrollment. Students must simply send an email to [carriera.alias@unirufa.it](mailto:carriera.alias@unirufa.it). In any case, RUFA – Rome University of Fine Arts will evaluate all of the possible scenarios on a case by case basis, in order to promote an adequate and correct academic experience for the students. This is to safeguard individual freedom. However, while waiting for the various national laws to merge into a single legislation, RUFA reserves the right to request proving and suitable medical-diagnostic documentation issued by specialized structures if necessary.

### Article 3 - Modality and certifications

The activation of the alias academic career foresees the indication of the name chosen by the student will appear on the following documents for internal use:

- ad hoc Academic booklet;
- Rufart Café card;
- attendance and exam forms used within RUFA.

The applicant must make sure to:

- let the responsible office know in advance and in a timely manner if you wish to carry out Academic activities outside of RUFA (for example internships, international mobility projects, applying for scholarships), so to verify and agree if and how it is possible to continue to use the “alias academic record”;
- inform RUFA of any situation that may affect the content and validity of the confidential agreement.

In particular, students must notify RUFA in a timely manner when their gender and name has been officially changed by the Court.

Certificates issued by the Academic for external use will exclusively indicate the legally recognized name. RUFA cannot produce any attestation or certification using the “alias academic record”.

If the student achieves his/her Degree before the transition has been made official by the Court, the official academic career documents (such as the degree parchment) will indicate the legally recognized name of the student.

#### **Article 4 - Privacy**

To guarantee an efficient implementation of the Alias Academic Record, the Office in charge of the procedure will have to inform the other Offices of the Academy, the lecturers and the Coordinator of the study program chosen by the student. Therefore, through the request, the student authorizes the Office to process your data to guarantee a correct implementation of the Alias academic record.

Rome, 21<sup>st</sup> of October 2019

Signed  
**THE DIRECTOR**  
Arch. Fabio Mongelli