

Rome, 15th of June 2020

Prot. n. 10505/20/A

**CALL FOR APPLICATIONS FOR THE ASSIGNMENT OF 15 (FIFTEEN)
RUFA SCHOLARSHIPS AY 2020/21****ART. 1 - SUBJECT OF THE NOTICE**

RUFA - Rome University of Fine Arts announces a competition for n. 15 scholarships for the academic year 2020/21, intended for Italian and foreign students of the European Union and of the countries referred to in Presidential Decree of August 31, 1999, n. 394, who are enrolling in the **first year of the Bachelor of Arts in Cinema, Design / Design for Humans, Photography, Graphic Design, Graphic Design-Comics and Illustration, Painting and Visual arts, Set Design and Sculpture and installations**. The 15 scholarships are awarded according to the criteria indicated in art. 8.

ART. 2 - WORTH AND DURATION OF THE BENEFITS OF THE SCHOLARSHIPS

Each scholarship is worth € 2,500.00 and is awarded for each of the three years (legal duration of Bachelor of Arts) upon condition. The condition is that of achieving the credits and exams required during the years following the first, indicated in art. 5 of this call for applications.

ART. 3 - INCOMPATIBILITIES AND CAUSES OF EXCLUSION

The following students cannot benefit from the scholarships referred to in this call for applications:

- Those who do not have the formal and essential requirements indicated in this call for applications;
- Those who have already won or in any case have been given grants or contributions by other public or private bodies / entities. This includes those assigned by the Ministry of Foreign Affairs. The student can however choose to the benefit from the scholarships provided by RUFA, by submitting the withdrawal they handed in to the other body;
- Those who have received other forms of economic support provided by RUFA. If so, students will still be able to choose the most convenient support;
- Those who did not meet the conditions for the remaining period of studies.

Also, the following students cannot participate to this call for applications:

- Those who do not enroll or have not completed their enrolment in the Academy by the date set by the call for applications;

- Those who do not submit the mandatory and obligatory documentation within the deadlines set by the call for applications;
- Those who have submitted false statements;
- Those who withdraw from their studies before the end of the academic year;
- Those who transfer to another Academy or University.

ART. 4 - GENERAL PRINCIPLES

Students applying for the scholarships of this call for applications must possess all of the requirements indicated in the call, which must be self-certified in the appropriate application form.

For the purposes of this announcement, students must enroll in the Academy no later than the following deadlines (under penalty of being excluded from the benefits of the scholarships):

ENROLLMENT AFTER AN ADMISSION EXAM:

- 5th of May: enrollment after passing the admission exam of the first session;
- 5th of June: enrollment after passing the admission exam of the second session;
- 24th of September: enrollment after passing the admission exam of the third session.

DIRECT ENROLLMENT:

- 1st of October.

To confirm the scholarship, for the years following the first, students must enroll in the corresponding academic years by the date set each year by the Administrative Secretariat and published on the website of RUFA.

Regarding the deadlines indicated above, enrollments upon condition, pre-enrollments or other types of replacements will not be considered as valid.

Applications are submitted using a self-certification of the information required by this call for applications (pursuant to articles 46, 47, 71, 75 and 76 of the Presidential Decree no. 445/2000), except for foreign students who do not belong to the Union European, for which the specific rules of art. 6 of this call apply.

The applications will initially be assessed on the basis of the self-certified data. If subsequent verifications demonstrate that the content of the declarations made is false and that the student does not meet the merit and economic requirements of this call, the benefits they received through the scholarship will be revoked/withdrawn, and the student will face penal and disciplinary sanctions for the false statements made.

ART. 5 - MERIT REQUIREMENTS AND SCHOLARSHIP CONFIRMATION

A) Students "Freshman"

"Freshman" students, regularly enrolled in the AY 2020/2021 in the academic programs indicated in art. 1 of this call for applications, will provisionally benefit from the

scholarship only on the basis of the economic requirements, as indicated in art. 6 of this call;

B) Confirmation of the scholarship for students enrolled in "following years"

To receive confirmation of the scholarship for the AY 2020/2021, students enrolled in years following the first must also fulfil the merit requirement, which is based on the credits / exams achieved during the previous academic years within the terms set by this announcement (while maintaining the requirement related to their economic condition-referred to in Article 6 below).

For the purposes referred to in this call, the credits obtained for the laboratory and the internship activities are also valid, as well as any credits acquired for the progressive achievement of integrated exams, as long as they are certified by the Academic secretariat.

For the purposes of awarding the scholarships, only the credits / exams that are part of the program of each Bachelor of Arts are considered valid. As a result, any extra credits / exams that are achieved cannot be taken into consideration.

Students enrolled in the years following the first must have achieved by the end of the autumn session (presumably the first week of October) the number of credits indicated in the following table and must be admitted to attend the year of the course for which the credits are required.

Tab. 1	
YEAR	CREDITS ACHIEVED
2°	40
3°	95

Students must also have passed the exams with a mark that is no lower than 23/30 (for each exam) with an average that is no less than 27.00 / 30.

Students with disabilities (Decree of the Prime Minister of 9/4/2001), with a disability recognized in Italy of at least 66%, are granted more favorable merit requirements. They must achieve by the end of the autumn session (presumably the first week of October) the credits indicated in the following table and be admitted to attend for the year of the course for which the credits are required.

Tab. 2	
YEAR	CREDITS ACHIEVED
2°	30
3°	75

If the credits / exams, of the following years are not achieved or are achieved with grades or a grade average that is lower than that indicated above, the scholarship is withdrawn.

ART. 6 - ECONOMIC REQUIREMENTS

To participate in the call, the income limit for the year 2019 is:

ISEE (Equivalent Economic Situation Indicator) **€ 36,000**. ISEE is the Indicator of the Equivalent Economic Situation, introduced by Legislative Decree 31 March 1998, n. 109 and reformed with the DPCM 159/2013. It is calculated by the summing the income of all the members of the conventional family unit (including the applicant), increased by 20% of the asset value (ISP) compared to the number of members of the family unit based on the predefined equivalence scale (Legislative Decree . n.109 / 1998).

Students who enroll in the 1st year ("freshmen") must achieve the ISEE certificate and subsequently re-submit it for each of the years of the legal duration of the Bachelor of Arts.

To apply for the scholarships referred to in this call, the aforementioned ISEE certificate must be signed at a CAF (Tax Assistance Center) or at INPS. This ISEE certification must be related to the income / assets received during the current year by the members of the student's family unit.

The conventional family unit (Prime Ministerial Decree n.221 / 1999 and subsequent amendments and Prime Ministerial Decree of 9 April 2001), to which reference should be made for the purposes of this announcement, is made up of the student requesting the benefits and all those who are included in the family status at the date of submission of the application, even if not linked by family ties.

The following members are considered part of the conventional family unit, even if they are not cohabiting and resident with the applicant:

- a) the student's parents and other dependent children, in the absence of legal separation or divorce;
- b) any individuals for which the parents of the student have custody;
- c) the parent who receives the maintenance allowance for the student, in the case of a legal separation or divorce.

According to art. 8 of the Prime Ministerial Decree of 5 December 2013 n. 159, the student constitutes a family unit that is independent from that of origin when both of the following requirements occur:

-residence outside of the home unit of the family of origin for at least two years from the date of submission of the enrollment application for the first time in each study programs, in housing not owned by one of its members;

-presence of an adequate income capacity: own income deriving from employed or similar work, not provided by a family member, that has been taxed for at least two years, and that is no less than € 6,500.00

In the event that the student, although no longer living with his family, does not have the aforementioned requirements to be considered independent, the members of the family and the economic / property situation of the family unit will be taken into consideration (including the applicant), as envisaged for the conventional family unit.

In this case, the student must also produce the ISEE certificate of the family of origin and enter the relevant income values in the application form. The lack of data related to the original family unit leads to exclusion from the call for applications.

Students from countries belonging to the **European Union** must follow the same procedures indicated for Italian students, with the difference that they must not produce the ISEE, but must simply self-certify the economic / patrimonial condition of their family related to the year 2019, unless they have an income in Italy; in this case, they are required, like Italian students, to produce the ISEE Certificate.

The economic and financial condition of foreign **students not belonging to the European Union** is certified: through appropriate documentation, translated into Italian by the Italian diplomatic authorities competent for the territory, issued by the competent authorities of the Country where the income was produced. This documentation is provided by the competent diplomatic representation or foreign consulates in Italy and legalized by the Territorial Office of the Government (Art. 33, DPR n. 445/2000) for Countries where it is difficult for the the local Italian Embassy to issue the certified documentation.

ART. 7 – DRAFTING AND SUBMITTING THE APPLICATIONS

Students must complete the electronic form to participate in the call, self-certifying the data they enter, in accordance with current legislation. An exception is made for foreign students who do not belong to the European Union, who must produce the documentation of the Consulate or Embassy.

Once the e-form has been completed, and the accuracy of the data entered has been verified, students must attach the requested files and submit the application **no later than the 10th of September 2020**. After having received the applications, RUFA will publish the provisional results by the 18th of September 2020.

After publishing the provisional results, the student must proceed by the 23rd of September to submit the the original copies of the attachments, previously sent through the form (under penalty of exclusion).

If the application to participate in the call does not respect the terms and procedures indicated above or if the documentation required is not attached, the documentation is incomplete and / or illegible, if the original documentation is not submitted, the student

will inevitably not be able to participate in the call, and therefore will not be in the final ranking and / or benefit from the scholarship.

ART. 8 - RANKING LIST OF BENEFICIARIES

The 15 scholarships covered by the call are divided as follows: **2 to the Cinema BA, 2 to the Design and Design for Humans BA, 2 to the Photography BA, 3 to the Graphic Design BA and 1 to the Graphic Design -Comics and Illustration BA, 2 to the Painting and Visual Arts BA, 2 to the Set Design BA and 1 to the Sculpture and Installations BA**; these are awarded on the basis of 8 separate provisional and definitive rankings drafted in ascending order of income based on the ISEE.

If the scholarships for the Painting and Visual arts, Sculpture and Installations and Set Design BA are not awarded, they can be redistributed between these three BA programs, on the basis of the requests, until all 5 scholarships available are awarded.

The only criteria for drafting the rankings is that related to the economic situation, that depends on the declarations made and documented by the applicants.

If two or more students have the same ISEE, the student with the highest high school grade is selected; if the grade is the same, the youngest student will be selected.

After the requirements are verified, as well as the position in the ranking and the availability of scholarships, the student can be classified as:

- **winner;**
- **eligible (not winner);**
- **excluded.**

"Eligible (non-winners)" are students who, despite having the economic requirements required by art. 6, cannot be declared "winners", given the insufficient number of scholarships.

ART. 9 - PUBLICATION OF THE RESULTS OF THE CALL

The results of the provisional / final rankings are published by RUFA and made available on the website www.unirufa.it and on the academic register.

With the publication of the results, following the procedures indicated above, the obligation to communicate the results to all interested students is fulfilled. Therefore, no written communication will be provided regarding the outcome of the applications submitted by the students, as they will take care of checking the published rankings themselves.

The final results of the call are published **by the 30th of September 2020**. After the final results of the ranking are published, the student can promptly submit a duly motivated request to be admitted to the call.

RUFA may proceed, through an internal review or a request of a party, to readmit excluded students if there were errors or omissions

ART. 10 – PROCEDURE TO GRANT THE SCHOLARSHIPS

The scholarship is granted in the following way:

RUFA deducts the amount of the scholarship from the annual tuition and teaching fee; therefore, there is no direct cash payment made to the student.

ART. 11 - PROCESSING OF PERSONAL DATA

The personal data provided through the application to participate in the call for applications is treated in compliance with the right to the protection of personal data and the right to the protection of confidentiality and personal identity, pursuant to Legislative Decree 30 June 2003, n. 196 and subsequent amendments and the GDPR (EU Regulation 2016/679).

The acquired data are processed exclusively for the obligations related to the implementation of the procedures of this notice. The treatment is carried out both by computer systems and in manual form by paper.

The provision of the requested data is mandatory, and any refusal to communicate it involves exclusion from the call for applications.

For the purposes of this announcement and any other consequent and connected activity, RUFA - Rome University of Fine Arts, Via Benaco 2 - 00199 Rome, it is responsible for the processing of personal data.

Rome, 15th of June 2020

The Director of the Academy
Arch. Fabio Mongelli