

**RU
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Guidance, admissions, fees and scholarships

AY 2021 / 2022

Get to know RUFA - Open all year round

OPEN CALL

All year round by:

- Telephone: **+39 06 85865917**
- Email: **orientamento@unirufa.it**
- Form: **unirufa.it/contatti**
- Registering: **orientamento.unirufa.it**

OPEN DAY

- April 10, 2021
- September 18, 2021

MEET RUFA

- April 12 - 23, 2021
- July 5 - 16, 2021
- September 2 - 10, 2021
- September 2 - October 1, 2021



To become well-known and by more entities, the Academy presents itself to the public through various types of orientation meetings throughout the year to share its contents and educational programs with students, families, lecturers and professionals, and to allow them to visit the premises of RUFA.

Open call

Digital guidance: RUFA organizes interviews either online through the use of a digital platform for videoconferencing, or in-person. The Guidance Office discusses the educational offer of the Academy with the students, answering their questions. Slides and videos of the Academy are shown during the meeting which focus on the Academy's educational plans, scholarships, international education and professional opportunities in the creative industries.

The Academy also provides students with an online portal related to all of the academic courses, which is accessible after enrolling.

<p>APPOINTMENTS 2021</p>	<p>All year round by reservation:</p> <ul style="list-style-type: none"> • by telephone at T. +39 06 85865917; • by writing to orientamento@unirufa.it; • by filling in the form on the website unirufa.it/contacts; • by registering on the portal orientamento.unirufa.it.
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Open Day

Throughout the year, Open Days will be organised, in presence or digitally, to deepen the students' knowledge of the Academy, through both a general presentation of the educational offer and of each single course, as well as by providing in-depth information on the services, RUFA Experience and on all of the events that are organised. Students will be able to visit the premises where the teaching and extracurricular activities take place and meet the lecturers of the course they want to enrol in.

<p>APPOINTMENTS 2021</p>	<p>April 10, 2021 September 18, 2021</p>
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Meet RUFA

A unique opportunity for those who want to undertake an educational path in the creative sector. It consists of on-site guidance related to each individual Bachelor and Master of Arts program. During these occasions students will attend a general presentation of the Academy held by the Guidance Office, a guided tour of the spaces, laboratories and exhibitions set up on the premises, and a presentation of the Course held by their future lecturers. The visits will host up to a maximum of 12 people at a time (including guests), in compliance with current safety regulations.

<p>APPOINTMENTS 2021</p>	<p>April 12 to 23, 2021 July 5 to 16, 2021 September 2 to 10, 2021 September 20 to October 1, 2021</p>
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Admission

BACHELOR OF ARTS FOR INTERNATIONAL STUDENTS

Joining the community of RUFA is not difficult, but it requires commitment and determination. To be admitted to the Bachelor of Arts programs you will need to pass an admission test, that will enable us to assess your motivation and aptitude to study at RUFA. Admission tests vary according to the chosen course, cycle, and if the student is transferring from another University.

Requirements for admission

To enroll in a Bachelor of Arts program you will need to submit:

- a High school diploma confirming that you have attended 12 years of schooling, recognized through a "Declaration of Value (DV)", legalization and translation of the qualification (to be requested at the Italian Embassy/Consulate of your country);
- a certificate stating that you have passed the proof of academic suitability exam, if required to be admitted to Universities in your Country (Selectividad, YKS etc.);
- a certificate stating that you have an adequate level of Italian or English;
- for Non-EU students: study visa required to attend the Academic programs. Students must send a copy of their residence permit/residence permit request to the International students office within 8 working days from arriving in Italy.

Matriculation

Enrolment to the first year of a study program is called 'matriculation' and consists of the the assignment of a 'first registration number' that will identify you as a student throughout your studies.

Procedure for admission

Enrolment in any of the Bachelor of Arts programs depends on passing an admission test. The admission test is based on a logical reasoning-aptitude test (60 questions in 50 minutes – computer based version) and a motivational interview. The logical reasoning-aptitude test includes 20 cultural-related questions, related to the chosen course. Painting, Sculpture and Installations courses require a practical assessment such as a freehand drawing. The admission assessment is aimed to evaluate aptitudes, motivations and abilities of the candidates. For international students, the admission exam may also be held online.





Language requirements for BA programs taught in Italian

International students must have reached an adequate knowledge of the Italian language, so to be able to attend the courses. In order to prove that they possess the required Italian language knowledge level, generally B2, students must submit an Italian knowledge certificate, issued by an authorized institution.







Language requirements for BA programs taught in English

Students are required to submit a certificate that demonstrates their knowledge of the English language (B2 level).

Documents for registration in admission test

-  Online application for admission: <https://unirufapoint.it/Ammissione>
-  Photocopy of an identification document and the tax registration code
-  High school diploma, original or a self-declaration
-  Proof of payment of the € 180.00 admission fee

After passing the admission test, you will be required to submit your application for matriculation, within the period specified, together with the following documents:

-  Application for matriculation <https://unirufapoint.it/Immatricolazione/intropage>
-  Two passport size photographs
-  Payment receipt of the € 520.00 enrollment fee and of the € 140.00 regional tax
-  Language knowledge certificate or substitute documentation
-  For Non-EU students: study visa/residence permit required to attend the Academic Programs
-  "Declaration of value" (Dichiarazione di valore), legalization and translation of the qualification

Deadlines regarding admission

ADMISSION TEST BOOKINGS	First session: from December 14, 2020 to January 24, 2021 Second session: from December 14, 2020 to April 18, 2021 Third session: from December 14, 2020 to May 30, 2021 Fourth session: from December 14, 2020 to September 12, 2021 Fifth session: from December 14, 2020 to October 3, 2021
ADMISSION TESTS	First session: January 30, 2021 Second session: April 24, 2021 Third session: June 5, 2021 Fourth session: September 16-17, 2021 Fifth session: October 7-8, 2021
APPLICATION FOR MATRICULATION AFTER PASSING THE ADMISSION TEST	First session by the September 10, 2021 Second session by the September 10, 2021 Third session by the September 10, 2021 Fourth session by the September 28, 2021 Fifth session by the October 17, 2021 The application for admission and the application for matriculation must be filled in online, through the website or at the Academy

STUDENTS OFFICE OPENING HOURS

Open to the public from 9 am to 5 pm from Monday to Friday.

For further information: Phone. +39.06.85865917 / e-mail: rufa@unirufa.it

Bachelor of Arts fees

2021 / 2022

BACHELOR OF ARTS (THREE-YEAR PROGRAM) IN **ITALIAN** IN

PAINTING — SCULPTURE AND INSTALLATIONS — SET DESIGN — DESIGN

— GRAPHIC DESIGN — COMICS AND ILLUSTRATION — PHOTOGRAPHY AND AUDIOVISUAL

Fee for admission test (1 st year only).	€ 180.00
Annual enrollment Fee:	€ 520.00
Fee for teaching, equipment and workshops:	€ 4,000.00
Annual tuition Fee:	€ 2,000.00
Annual Exams contribution:	€ 280.00
Annual regional tax: (Ente Regionale per il Diritto allo Studio e alla Conoscenza - DiSCo)	€ 140.00
Degree contribution (3 rd year only):	€ 400.00
Degree tax (3 rd year only): (Ufficio del Registro Tasse CC.GG. - Roma - Tasse Scolastiche - c.c.p. 1016)	€ 90.84

BACHELOR OF ARTS (THREE-YEAR PROGRAM) IN **ITALIAN** IN

CINEMA

Fee for admission test (1 st year only).	€ 180.00
Annual enrollment Fee:	€ 520.00
Fee for teaching, equipment and workshops:	€ 4,500.00
Annual tuition Fee:	€ 2,000.00
Annual Exams contribution:	€ 280.00
Annual regional tax: (Ente Regionale per il Diritto allo Studio e alla Conoscenza - DiSCo)	€ 140.00
Degree contribution (3 rd year only):	€ 400.00
Degree tax (3 rd year only): (Ufficio del Registro Tasse CC.GG. - Roma - Tasse Scolastiche - c.c.p. 1016)	€ 90.84

BACHELOR OF ARTS (THREE-YEAR PROGRAM) IN **ENGLISH** IN

PAINTING — SCULPTURE AND INSTALLATIONS — DESIGN

Fee for admission test (1 st year only).	€ 180.00
Annual enrollment Fee:	€ 520.00
Fee for teaching, equipment and workshops:	€ 6,000.00
Annual tuition Fee:	€ 2,000.00
Annual Exams contribution:	€ 280.00
Annual regional tax: (Ente Regionale per il Diritto allo Studio e alla Conoscenza - DiSCo)	€ 140.00
Degree contribution (3 rd year only):	€ 400.00
Degree tax (3 rd year only): (Ufficio del Registro Tasse CC.GG. - Roma - Tasse Scolastiche - c.c.p. 1016)	€ 90.84

Payment

BACHELOR OF ARTS

€ 520.00 Annual enrollment Fee // to be paid when enrolling each year.

Please be informed that when you are paying the yearly enrollment fee, you will also be required to pay the DiSCo Lazio regional tax of € 140.00 via bank transfer to:

DiSCo Lazio // to be paid when enrolling each year.

IBAN: **IT46 P056 9603 2110 0005 1111X93**

BIC CODE (Swift): **POSOIT22**

Motivation: **T.R. 2021/2022 RUFA Student's First and Last name + tax registration code**

€ 6,000.00 Fee for teaching, equipment and workshops / Tuition fee / **Italian language** // for the following courses:

Painting, Sculpture and Installations, Set Design, Design, Graphic Design, Comics and Illustration,

Photography and Audiovisual; the fee may be settled as follows:

- **both fees are to be paid upon enrollment.**
-

€ 6,500.00 Fee for teaching, equipment and workshops / Tuition fee / **Italian language** // for the following course: **Cinema;**

the fee may be settled as follows:

- **both fees are to be paid upon enrollment.**
-

€ 8,000.00 Fee for teaching, equipment and workshops / Tuition fee / **English language** // for the following course:

Painting, Sculpture and Installations, Design, the fee may be settled as follows:

- **both fees are to be paid upon enrollment.**
-

€ 280.00 Annual Exams contribution // to be paid by May 31, 2021.

Admission

MASTER OF ARTS

Requirements for admission

To be admitted to the Master of Arts programs you will need to submit:

- Bachelor's Degree recognized through a "Declaration of Value DV", legalization and translation of the qualification (to be requested at the Italian Embassy/Consulate of your country) or Diploma Supplement;
- a certificate stating that you have an adequate level of Italian or English;
- for Non-EU students: study visa required to attend the Academic programs. Students must send a copy of their residence permit/residence permit request to the International students office within 8 working days from arriving in Italy.

Procedure for admission

The admission test aims to assess the students' academic curriculum and reason why they wish to study at RUFA.

Candidates for the Master of Arts programs will need to sit a motivational interview which will focus on the digital and/or hardcopy portfolio they will provide (if they do not have one, they may provide their Degree thesis).

The portfolio must demonstrate the candidate's creative abilities, with a particular reference to the chosen course.

The candidate's evaluation will be carried out by a commission of selected lecturers. For the international students, the admission exam may also be sat online.

Language requirements for MA programs taught in Italian





International students must have reached an adequate level of Italian language knowledge, so to be able to attend the courses.

In order to prove that they possess the required Italian language knowledge level, generally B2, students must submit an Italian knowledge certificate, issued by an authorized institution.







Language requirements for MA programs taught in English

Students are required to submit a certificate that demonstrates their knowledge of the English language (B2 level).

Documents for registration in admission test:

-  Online application for admission: <https://unirufapoint.it/Ammissione>
-  Photocopy of an identification document and the tax registration code
-  Bachelor's Degree, original or a self-declaration
-  Proof of payment of the € 100.00 admission fee

After passing the admission test, you will be required to submit your application for matriculation, within the period specified, together with the following documents:

-  Application for matriculation <https://unirufapoint.it/Immatricolazione/intropage>
-  Two passport size photographs
-  Payment receipt of the enrollment fee amounting to € 520.00 and of the regional tax amounting to € 140.00
-  Language knowledge certificate or substitute documentation
-  For Non-EU students: study visa/residence permit required to attend the Academic Programs
-  "Declaration of value" (Dichiarazione di valore/Diploma supplement), legalization and translation of the qualification

Deadlines regarding admission

ADMISSION TEST BOOKINGS	First session: from December 14, 2020 to January 24, 2021 - Second session: from December 14, 2020 to April 18, 2021 - Third session: from December 14, 2020 to May 30, 2021 - Fourth session: from December 14, 2020 to September 12, 2021 - Fifth session: from December 14, 2020 to October 3, 2021
ADMISSION TESTS	First session: January 30, 2021 - Second session: April 24, 2021 - Third session: June 5, 2021 Fourth session: September 17, 2021 - Fifth session: October 8, 2021
APPLICATION FOR MATRICULATION AFTER PASSING THE ADMISSION TEST	First session by the September 10, 2021 - Second session by the September 10, 2021 - Third session by the September 10, 2021 - Fourth session by the September 28, 2021 - Fifth session by the October 17, 2021

Master of Arts fees

2021 / 2022

MASTER OF ARTS (TWO-YEAR PROGRAM) IN **ITALIAN** IN

SET DESIGN — **VISUAL AND INNOVATION DESIGN** — **COMPUTER ANIMATION AND VISUAL EFFECTS** **MULTIMEDIA ARTS AND DESIGN**

Fee for admission test (1 st year only):	€ 100.00
Annual enrollment Fee:	€ 520.00
Fee for teaching, equipment and workshops:	€ 3,700.00
Annual tuition Fee:	€ 2,500.00
Annual Exams contribution:	€ 280.00
Annual regional tax: <i>(Ente Regionale per il Diritto allo Studio e alla Conoscenza - DiSCo)</i>	€ 140.00
Degree contribution (2 nd year only):	€ 400.00
Degree tax (2 nd year only): <i>(Ufficio del Registro Tasse CC.GG. - Roma - Tasse Scolastiche - c.c.p. 1016)</i>	€ 90.84

MASTER OF ARTS (TWO-YEAR PROGRAM) IN **ENGLISH** IN

FINE ARTS: PAINTING, SCULPTURE AND PRINTMAKING

Fee for admission test (1 st year only):	€ 100.00
Annual enrollment Fee:	€ 520.00
Fee for teaching, equipment and workshops:	€ 6,000.00
Annual tuition Fee:	€ 2,500.00
Annual Exams contribution:	€ 280.00
Annual regional tax: <i>(Ente Regionale per il Diritto allo Studio e alla Conoscenza - DiSCo)</i>	€ 140.00
Degree contribution (2 nd year only):	€ 400.00
Degree tax (2 nd year only): <i>(Ufficio del Registro Tasse CC.GG. - Roma - Tasse Scolastiche - c.c.p. 1016)</i>	€ 90.84

MASTER OF ARTS (TWO-YEAR PROGRAM) IN **ENGLISH** IN

FILM ARTS

Fee for admission test (1 st year only):	€ 100.00
Annual enrollment Fee:	€ 520.00
Fee for teaching, equipment and workshops:	€ 6,500.00
Annual tuition Fee:	€ 2,500.00
Annual Exams contribution:	€ 280.00
Annual regional tax: <i>(Ente Regionale per il Diritto allo Studio e alla Conoscenza - DiSCo)</i>	€ 140.00
Degree contribution (2 nd year only):	€ 400.00
Degree tax (2 nd year only): <i>(Ufficio del Registro Tasse CC.GG. - Roma - Tasse Scolastiche - c.c.p. 1016)</i>	€ 90.84

The students from any RUFA Bachelor Degree are not required to pay the admission exam fee.

Payment

MASTER OF ARTS

€ 520.00 Annual enrollment Fee // to be paid when registering each year.

Please be informed that when you are paying the yearly enrollment fee, you will also be required to pay the DiSCo Lazio regional tax of € 140.00 via bank transfer to:

DiSCo Lazio // to be paid when enrolling each year.

IBAN: **IT46 P056 9603 2110 0005 1111X93**

BIC CODE (Swift): **POSOIT22**

Motivation: **T.R. 2021/2022 RUFA Student's First and Last name + tax registration code**

€ 6,200.00 Fee for teaching, equipment and workshops / Tuition fee / **Italian language** // for the following courses:

Set Design, Visual and Innovation Design, Computer Animation and Visual Effects, Multimedia Arts and Design.

The fee may be settled as follows:

- **both fees are to be paid upon enrollment.**
-

€ 8,500.00 Fee for teaching, equipment and workshops / Tuition fee / **English language** // for the following courses:

Fine Arts: Painting, Sculpture and Printmaking.

The fee may be settled as follows:

- **both fees are to be paid upon enrollment.**
-

€ 9,000.00 Fee for teaching, equipment and workshops / Tuition fee / **English language** // for the following course: **Film Arts;** the fee may be settled as follows:

- **both fees are to be paid upon enrollment.**
-

€ 280.00 Annual Exams contribution // to be paid by May 31, 2021.

Scholarships

RUFA offers **3 renewable full scholarships** (except for the DiSCo Lazio regional tax of € 140,00 and the degree tax). The scholarships are intended for international students (EU and non-EU citizens) who are beginning a BA or MA programs. The scholarships are awarded each year to the students who have submitted the best portfolios for the BA and MA programs and who have excelled at their admission exam (January, April, June session). The winners are selected by the Academy's commission.

Eligibility & Requirements

To participate in the selection process applicants must submit the scholarship application form through the unirufa.it website, and attach their portfolio and a letter of intent. Applicants must book their admission exam (January, April or June session) at the same time. At the end of each admission exam session, one of the three scholarships will be awarded.

Students who have submitted the portfolio but have not sat the admission exam in the sessions indicated above will not be considered eligible for a scholarship.

Portfolio

Submit a portfolio following the indications you can find on our website and attach it to the scholarship application form. The Academy's commission will review the portfolios. The assessment is based on the quality, originality, creativity, technical competence and presentation of the portfolios and the admission exam.

Deadlines

The deadline of the scholarship procedures is the same as the admission exams (January, April, June):

- **January 30** (deadline to book the test and complete the portfolio procedure: January 24, 2021).
- **April 24** (deadline to book the test and complete the portfolio procedure: April 18, 2021).
- **June 5** (deadline to book the test and complete the portfolio procedure: May 30, 2021).

Scholarship renewal requirements

For the first year the scholarship is awarded on Scholarship must be confirmed each year for the legal duration of the course. For the first year the scholarship is awarded on the basis of the portfolio and the admission exam (sat in January, April, June), whereas for the following years the renewal is subject to a review specific requirements. Please visit our website for further information.



Bachelor and Master international students requirement: portfolio



Students already enrolled at RUFA:

- guidance
- library
- communication and events
- photography
- digital archive
- visual arts laboratory assistant
- peer tutor for students with disabilities or specific learning disabilities