

Rome, 14<sup>th</sup> of June 2021

Prot. n. 12860/21/A

## CALL FOR APPLICATIONS FOR THE ASSIGNMENT OF 5 (FIVE) RUFA SCHOLARSHIPS AY 2021/22

### ART. 1 - SUBJECT OF THE NOTICE

RUFA - Rome University of Fine Arts announces a competition for n. 5 scholarships for the academic year 2021/22, intended for Italian and foreign students of the European Union and of the countries referred to in Presidential Decree of August 31, 1999, n. 394, who are enrolling in the **first year of the Master of Arts in Visual and Innovation Design, Computer Animation and Visual Effects, Multimedia Arts and Design, Film Arts, Set Design and Fine Arts**. The 5 scholarships are awarded according to the criteria indicated in art. 8.

### ART. 2 - WORTH AND DURATION OF THE BENEFITS OF THE SCHOLARSHIPS

Each scholarship is worth € 2,500.00 and is awarded for each of the two years (legal duration of Master of Arts) upon condition. The condition is that of achieving the credits and exams required during the years following the first, indicated in art. 5 of this call for applications.

### ART. 3 - INCOMPATIBILITIES AND CAUSES OF EXCLUSION

The following students cannot benefit from the scholarships referred to in this call for applications:

- Those who do not have the formal and essential requirements indicated in this call for applications;
- Those who have already won or in any case have been given grants or contributions by other public or private bodies / entities. This includes those assigned by the Ministry of Foreign Affairs. The student can however choose to the benefit from the scholarships provided by RUFA, by submitting the withdrawal they handed in to the other body;
- Those who have received other forms of economic support provided by RUFA. If so, students will still be able to choose the most convenient support.
- Those who did not meet the conditions for the remaining period of studies;

Also, the following students cannot participate to this call for applications:

- Those who do not enroll or have not completed their enrolment in the Academy by the date set by the call for applications;
- Those who do not submit the mandatory and obligatory documentation within the deadlines set by the call for applications;
- Those who have submitted false statements;
- Those who withdraw from their studies before the end of the academic year;
- Those who transfer to another Academy or University.

**ART. 4 - GENERAL PRINCIPLES**

Students applying for the scholarships of this call for applications must possess all of the requirements indicated in the call, which must be self-certified in the appropriate application form. For the purposes of this announcement, students must enroll in the Academy no later than the following deadlines (under penalty of being excluded from the benefits of the scholarships):

**Enrollment after an admission exam:**

- 10<sup>th</sup> of September: enrollment after passing the admission exam of the first, second and third session (only for students who have applied as international students for admission purposes);
- 6<sup>th</sup> of May: enrollment after passing the admission exam of the second session;
- 18<sup>th</sup> of June: enrollment after passing the admission exam of the third session (only for students who have applied as Italian students for admission purposes)
- 28<sup>th</sup> of September: enrollment after passing the admission exam of the fourth session;

**Direct enrollment:**

- 3<sup>rd</sup> of October.

To confirm the scholarship, for the years following the first, students must enroll in the corresponding academic years by the date set each year by the Administrative Secretariat and published on the website of RUFA.

Regarding the deadlines indicated above, enrollments upon condition, pre-enrollments or other types of replacements will not be considered as valid.

Applications are submitted using a self-certification of the information required by this call for applications (pursuant to articles 46, 47, 71, 75 and 76 of the Presidential Decree no. 445/2000), except for foreign students who do not belong to the Union European, for which the specific rules of art. 6 of this call apply.

The applications will initially be assessed on the basis of the self-certified data. If subsequent verifications demonstrate that the content of the declarations made is false and that the student does not meet the merit and economic requirements of this call, the benefits they received through the scholarship will be revoked/withdrawn, and the student will face penal and disciplinary sanctions for the false statements made.

**ART. 5 - MERIT REQUIREMENTS AND SCHOLARSHIP CONFIRMATION****A) Students "Freshman"**

"Freshman" students, regularly enrolled in the AY 2021/2022 in the academic programs indicated in art. 1 of this call for applications in Visual and Innovation Design, Computer Animation and Visual Effects, Multimedia Arts and Design, Film Arts, Set Design and Fine Arts will provisionally benefit from the scholarship only on the basis of the economic requirements, as indicated in art. 6 of this call;

**B) confirmation of the scholarship for students enrolled in "following years"**

To receive confirmation of the scholarship for the AY 2021/2022, students enrolled in years following the first must also fulfil the merit requirement, which is based on the credits / exams achieved during the previous academic year within the terms set by this announcement (while maintaining the requirement related to their economic condition-referred to in Article 6 below).

For the purposes referred to in this call, the credits obtained for the laboratory and the internship activities are also valid, as well as any credits acquired for the progressive achievement of integrated exams, as long as they are certified by the Academic secretariat.

For the purposes of awarding the scholarships, only the credits / exams that are part of the program of each Master of Arts are considered valid. As a result, any extra credits / exams that are achieved as an extra for personal learning cannot be taken into consideration.

Students enrolled in the years following the first must have achieved by the end of the autumn session (presumably the first week of October) the number of credits indicated in the following table and must be admitted to attend the year of the course for which the credits are required.

**Tab.1**

YEAR	CREDITS ACHIEVED
2°	40

Students must also have passed the exams with a mark that is no lower than 23/30 (for each exam) with an average that is no less than 27.00 / 30.

Students with disabilities (Decree of the Prime Minister of 9/4/2001), with a disability recognized in Italy of at least 66%, are granted more favorable merit requirements. They must achieve by the end of the autumn session (presumably the first week of October) the credits indicated in the following table and be admitted to attend the year of the course for which the credits are required.

**Tab.2**

YEAR	CREDITS ACHIEVED
2°	30

If the credits / exams, of the following years are not achieved or are achieved with grades or a grade average that is lower than that indicated above, the scholarship is withdrawn.

#### **ART. 6 – MERIT REQUIREMENTS**

Following the motivational interview for the purposes of admission to the Academy, the commission made up of 3 professors of subjects related to the Master of Arts, judges the scholarship candidates. The commission expresses itself collectively on the consistency of the training course (if the candidate is still a graduating student, he/she must produce a certification of the exams taken and academic average), the analysis of the degree thesis / portfolio and the overall outcome of the interview itself, expressing a score from 0 to 8 points for each topic. The final score is therefore between 0 and 30 points overall (31-32 points = 30 cum laude). For the purposes of the final ranking, scores equal to or greater than 18 points are taken into consideration. In addition to submitting the abstract and portfolio via e-form to participate in the competition, candidates must take care of bringing their degree thesis / academic diploma with them for the purposes of the evaluation for the scholarships.

Candidates are informed that the selection will take place only during the September 2021 session, therefore no similar evaluation is foreseen during the October admissions session. Candidates who

have successfully passed the admissions interviews in the sessions preceding the September one and have already enrolled at the Academy on time, can apply to be admitted to the September interviews for the sole purpose of competing for the granting of the scholarships.

#### **ART. 7 – DRAFTING AND SUBMITTING THE APPLICATIONS**

Students must complete the electronic form to participate in the call, self-certifying the data they enter, in accordance with current legislation.

Once the e-form has been completed, and the accuracy of the data entered has been verified, students must attach the requested files and submit the application **no later than the 12<sup>th</sup> of September 2021**. After having received the applications, RUFA will publish the provisional results by the 20<sup>th</sup> of September 2021.

After publishing the provisional results, the student must proceed by the 23<sup>rd</sup> of September 2021 to submit the original copies of the attachments, previously sent through the form (under penalty of exclusion).

If the application to participate in the call does not respect the terms and procedures indicated above or if the documentation required is not attached, the documentation is incomplete and / or illegible, if the original documentation is not submitted, the student will inevitably not be able to participate in the call, and therefor will not be in the final ranking and / or benefit from the scholarship.

#### **ART. 8 - RANKING LIST OF BENEFICIARIES**

The 5 scholarships covered by the call are divided as follows: **1 to the Visual and Innovation Design MA, 1 to the Computer Animation and Visual Effects MA, 1 to the Multimedia Arts and Design MA, 1 to the Film Arts MA and 1 between the Set Design and the Fine Arts MA**; these are awarded on the basis of 5 separate provisional and definitive rankings drafted in ascending order on the basis of the point awarded by the examining committee.

If the score is equal, the student with the highest grade during his/her studies is preferred; if a situation of equality persists, the youngest student is preferred.

After the requirements are verified, as well as the position in the ranking and the availability of scholarships, the student can be classified as:

- **winner;**
- **eligible (not winner)**
- **excluded**

"Eligible (non-winners)" are students who, despite having the economic requirements required by art. 6, cannot be declared "winners", given the insufficient number of scholarships.

#### **ART. 9 - PUBLICATION OF THE RESULTS OF THE CALL**

The results of the provisional/final rankings are published by RUFA and made available on the website [www.unirufa.it](http://www.unirufa.it) and on the academic register.

With the publication of the results, following the procedures indicated above, the obligation to communicate the results to all interested students is fulfilled. Therefore, no written communication will be provided regarding the outcome of the applications submitted by the students, as they will take care of checking the published rankings themselves.

The final results of the call are published **by the 6<sup>th</sup> of October 2021**.

After the final results of the ranking are published, the student may promptly submit a duly motivated request to be admitted to the call.

RUFA may proceed, through an internal review or a request of a party, to readmit excluded students if there were errors or omissions

**ART. 10 – PROCEDURE TO GRANT THE SCHOLARSHIPS**

The scholarship is granted in the following way:

RUFA deducts the amount of the scholarship from the annual tuition and teaching fee; therefore, there is no direct cash payment made to the student.

**ART. 11 - PROCESSING OF PERSONAL DATA**

The personal data provided through the application to participate in the call for applications is treated in compliance with the right to the protection of personal data and the right to the protection of confidentiality and personal identity, pursuant to Legislative Decree 30 June 2003, n. 196 and subsequent amendments and the GDPR (EU Regulation 2016/679).

The acquired data are processed exclusively for the obligations related to the implementation of the procedures of this notice. The treatment is carried out both by computer systems and in manual form by paper.

The provision of the requested data is mandatory, and any refusal to communicate it involves exclusion from the call for applications.

For the purposes of this announcement and any other consequent and connected activity, RUFA - Rome University of Fine Arts, Via Benaco 2 - 00199 Rome, is responsible for the processing of personal data.

Rome, 14<sup>th</sup> of June 2021

The Director of the Academy  
Arch. Fabio Mongelli