

**RU
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Rome
University
of Fine Arts

ACADEMY'S PROSPECTUS

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**ACADEMIC YEAR
2022/23**

RUFA • Rome University of Fine Arts
00199 Rome, Italy • Via Benaco, 2
VAT N°: IT 09227921005 • T +39 06 85.86.59.17
rufa@unirufa.it • unirufa.it

Accademia di Belle Arti legalmente riconosciuta dal
Ministero dell'Istruzione, dell'Università e della Ricerca.
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CONTENTS

ACADEMIC PROGRAMS	P. 3
ADMISSION REQUIREMENTS AND DURATION OF PROGRAMS	P. 4
MATRICULATION TO BACHELOR OF ARTS	P. 4
MATRICULATION TO MASTER OF ARTS	P. 6
ENROLLMENT TO YEARS AFTER YEAR 1	P. 6
ENROLLMENT FOR INTERNATIONAL STUDENTS	P. 6
PLACES AVAILABLE FOR THE BACHELOR OF ARTS	P. 8
CHANGING STUDY PROGRAM	P. 8
TRANSFERS	P. 9
SUSPENSION, TEMPORARY INTERRUPTION, AND WITHDRAWAL	P. 9
SUBMITTING OR MODIFYING THE PERSONAL STUDY PLAN	P. 10
CREDITS AND EDUCATIONAL ACTIVITIES	P. 10
ATTENDANCE	P. 11
ANNUAL TAXES AND FEES	P. 11
SCOLARSHIPS	P. 14
DEADLINES	P. 15
HEALTH EMERGENCY AND EDUCATIONAL METHODOLOGY	P. 16
ACADEMIC CALENDAR	P. 17
EXAMS	P. 17
THESIS	P. 17
HOLIDAYS	P. 18
LOCATIONS AND ADDRESSES	P. 18
ANNUAL PLANNING OF THE EDUCATIONAL ACTIVITIES	P. 18

ACADEMIC PROGRAMS

RUFA, the Rome University of Fine Arts, is an Academy of Fine Arts legally recognised by MIUR (the Ministry of Education, University and Research) and is included in the list of AFAM (Higher Art and Music Education Institutions). It offers various Bachelor of Art and the Master of Art programs which are equivalent for public examinations to the Bachelor Degrees and Master Degrees issued by Universities.

BACHELOR OF ARTS

- PAINTING AND VISUAL ARTS ita/eng
- SCULPTURE AND INSTALLATIONS ita/eng
- SET DESIGN ita
- DESIGN ita/eng
- GRAPHIC DESIGN ita
- GRAPHIC DESIGN (COMICS AND ILLUSTRATION) ita
- CINEMA ita
- PHOTOGRAPHY ita
- SUSTAINABLE FASHION DESIGN ita
- MULTIMEDIA AND GAME ART ita *

MASTER OF ARTS

- PAINTING eng
- SCULPTURE eng
- PRINT MAKING eng
- SET DESIGN ita
- FILM ARTS eng
- VISUAL AND INNOVATION DESIGN ita
- COMPUTER ANIMATION AND VISUAL EFFECTS ita
- MULTIMEDIA ARTS AND DESIGN ita

** Course awaiting for the approval of MUR*

ADMISSION REQUIREMENTS AND DURATION OF PROGRAMS

BACHELOR OF ARTS ADMISSION REQUIREMENTS

- To enrol in a Bachelor of Arts the student must hold a high school leaving certificate or another educational qualification obtained abroad that is recognised by RUFA as compliant with international agreements. All students who have finished their studies abroad must submit the declaration of value or the authenticity and comparability certificates of CIMEA that confirm that the student meets the requirements to access the course they have chosen. All students are also required to prove through

appropriate documentation that they know the language in which the course they have chosen is taught.

- The Bachelor of Arts Programs last three years. To complete a Bachelor of Arts students must acquire 180 ECTS credits, according the procedures set out in the regulations for each Programme.

MASTER OF ARTS ADMISSION REQUIREMENTS

- To enrol in a Master of Arts the student must hold either a Bachelor of Arts; a University degree that meets the Programme requirements; or another educational qualification obtained abroad that is recognised by RUFA as compliant with current legislation and international agreements. All students who have finished their studies abroad must submit the declaration of value or the authenticity and comparability certificates of CIMEA that confirm that the student meets the requirements to access the course they have chosen. All students are also required to prove through appropriate documentation that they know the language in which the course they have chosen is taught.
- The Master of Arts Programs last two years. To complete the program the student must acquire 120 ECTS credits in addition to the 180 credits previously acquired through a Bachelor of Arts (recognised as appropriate to be admitted to the Master of Arts).

MATRICULATION TO THE BACHELOR OF ARTS PROGRAMS

Enrollment to the first year of the study program is also known as “matriculation” since a matriculation number is given to the student. This number must be kept until the study cycle has been completed. Admission takes place as follows:

DIRECT MATRICULATION: students who have completed their studies in Italy can matriculate directly to:

- **Painting and Visual Arts, Sculpture and Installations, Set Design:** applicants holding one of the following: an art high school leaving certificate (previous or current educational order) or a high school leaving certificate in Applied Arts;
- **Design:** applicants holding one of the following qualifications with a final result > 80/100: art high school leaving certificate (specialisation in Architecture/Environment/Design/Set Design/ Technical leaving certificate for Surveyors in Construction/Environmental/Territory);
- **Graphic Design and Graphic Design (Comics and Illustration):** applicants holding one of the following qualifications with a final result > 80/100: art high school leaving certificate (specialisation in Graphics/Engraving techniques and art illustration/Animated Drawing and Comics, or a Technical Certificate (Graphics and Communication/Professional Graphics);
- **Cinema:** applicants holding one of the following qualifications with a final result > 80/100: Art high school leaving certificate (specialisation in Audiovisual and Multimedia studies/Cinema and Photography/Audiovisual Industry Technician/Photographic image technician);
- **Photography:** applicants holding one of the following qualifications with a final result > 80/100: arts high school leaving certificate (specialisation in Audiovisual and Multimedia studies /Audiovisual Industry Technician).
- Sustainable fashion design: Art high school diploma with a specialisation in Set Design– Fashion Design – Textile Design – Fashion Design / Professional Institutes for Fashion / Technical Institutes for Fashion;
- Multimedia and Game Art: Art high school diploma with a specialisation in Graphics – Audio-Visual and Multimedia / Technical Diploma Graphics and Communication / Audiovisual Industry Technician/Graphics and Multimedia Professionals

Documents required for matriculation:

- a pre-printed matriculation form (also online);
- the applicant's original educational qualification or a replacement certificate;
- two passport-size photographs;
- a photocopy of an identity document and tax code;
- receipt of the payment of the enrolment fee;
- receipt of the payment of the regional "right to university education" fee (LAZIODISCO).
- Language certificate (if required)
- 2021 ISEE statement (Equivalent financial situation indicator)
- Where applicable declaration of value, study visa and language certificate.

Foreign students must also submit the translation, legalization and Declaration of value of their qualification, as well as a copy of a suitable visa and of their residence permit (or the receipt of the request).

ADMISSION AFTER ADMISSION EXAM: applicants holding a high school leaving certificate (with no art specialisation or with a specialisation that is not appropriate for the chosen Programme) or who hold a high school leaving certificate with an appropriate specialisation but with a final result lower than 80/100, can enrol by passing an admission exam.

Documents required for taking the admission exam:

- a pre-printed application form (also online);
- a photocopy of an identity document and tax code;
- a copy of the applicant's educational qualification, a replacement certificate, or self-certification;
- the receipt of the payment of the admission exam fee.

After passing the admission exam, the enrolment application must be submitted not later than the date indicated on the admission exam results notice, and the following documents must be attached:

- pre-printed matriculation form (also online);
- the applicant's original educational qualification or a replacement certificate;
- two passport-size photographs;
- the receipt of the payment of the enrollment fee;
- the receipt of the payment of the regional "right to university education" fee (LAZIODISCO).
- 2021 ISEE statement (Equivalent financial situation indicator)
- Where applicable declaration of value, study visa and language certificate.

MATRICULATION TO THE MASTER OF ARTS PROGRAMS

DIRECT MATRICULATION: students who have complete in Italy their Bachelor of Arts (or a four-year Bachelor of Arts of the previous educational order) related to the Programme to which they wish to be admitted are admitted through direct matriculation.

MATRICULATION THROUGH ADMISSION INTERVIEW: applicants holding a Bachelor of Arts that is not related to the Programme to which they wish to be admitted are admitted after passing an interview.

These students may be admitted upon condition that they make up for any gaps they may have in their previous studies.

CONDITIONAL MATRICULATION: applicants who expect to obtain their Bachelor of Arts qualification during the Winter Session (February 2023) may enroll in Year 1 of the Master of Arts upon condition. If they do not obtain the expected qualification and the condition is not met, their matriculation expires.

ENROLLMENT TO YEARS AFTER YEAR 1

Enrollment to years after Year 1 is permitted until the 30th of September 2022.

Documents required for matriculation:

- pre-printed enrollment form (also online);
- the receipt of the payment of the enrollment fee;
- the receipt of the payment of the regional “right to university education” fee (LAZIODISCO).

ENROLLMENT FOR INTERNATIONAL STUDENTS

Through the note of the 21st of March 2005 prot. No. 658 and following changes and integrations, MIUR (the Ministry of Education, University and Research) issued matriculation regulations for non-EU citizens residing outside of Italy, non-EU citizens legally residing in Italy, EU citizens wherever resident, Italians holding foreign educational qualifications, who wish to Matriculate Italian universities (universities, university institutions, polytechnics) and public and private art higher education institutions (academies of fine arts, conservatories, and the ISIA Design School) that are authorised to issue qualifications that are legally valid, to attend the following Programs:

- Bachelor of Arts;
- Master of Arts;

According to Law of the 31st of May 1995, regarding reforming the Italian private international law system, art.19 paragraph 2, if the applicant holds dual citizenship, one of which is Italian, the Italian citizenship prevails.

Citizens of the following countries are treated like EU citizens:

- o Norway, Iceland, and Liechtenstein (ECC Regulations nos. 1408/71, 1612/68, 574/72, and 307/1999);
- o Switzerland (bilateral agreement of 21.6.1999 ratified on 17.04.2002);
- o Republic of San Marino (Treaty of Friendship and Good Neighbourliness of 31.03.1939, ratified on 06.06.1939).

Further information is provided on the MIUR (Ministry of Education, University and Research) website at: <http://afam.miur.it/studentistranieri/>

Admission of students who reside abroad

Students are required to take the admission exam which can also be organised online, to meet their needs. At the time of booking the exam the student is required to attach:

- pre-printed application form (also online)
- copy of identity document;
- copy of the payment of the admission fee

During the admission phase, the student will be asked to indicate the degree he/she achieved.

In order to be admitted to Bachelor of Art Programs, students must have a final high school diploma achieved after at least 12 years of schooling and a certificate demonstrating that the student passed the academic suitability test if required to be admitted to University in his/her Country. Students must have achieved results that enable them to enroll in the Italian University system.

In order to be admitted to the Master of Arts Programs, students must have a study qualification achieved at a University or an equivalent post-secondary qualification that allows them to continue their studies at the next level; a certificate stating the exams they passed that specifies the number of credits (ECTS) as well as the detailed programs of each subject.

For enrollment purposes, the documentation must be legalized; the educational qualifications must be accompanied by a legalized translation and by the declaration of value or by the authenticity and comparability certificates of CIMEA.

The student is also required to send an appropriate certification of their language skills in relation to the chosen study course.

Admission of non-EU foreign students residing abroad

Starting from the 2021/22 academic year, foreign candidates from non-EU countries and residing abroad will have to submit the visa application through the University portal. This procedure is compulsory to obtain a study visa at Italian consulates or Italian diplomatic representation in their Countries.

Admission of students from EU countries and non-EU students residing in Italy

EU candidates residing anywhere and non-EU candidates residing in Italy - foreigners who hold a residence card for subordinate work or self-employment, for family reasons, for political asylum, for humanitarian asylum, or for religious reasons, or foreigners legally residing for at least one year who possess a higher education qualification obtained in Italy, as well as to foreigners, wherever resident, who hold final diplomas of Italian schools abroad or of foreign or international schools operating in Italy or abroad, subject to bilateral agreements or special regulations for the recognition of educational qualifications and which meet the general conditions required for access to studies - can access the Academy by presenting the application form (with the indication of only one academic course), accompanied by a residence permit (copy, if sending the application) directly to the academic secretariat of the Academy by September 30 of each year.

Documentation required for admission:

- pre-printed admission application (also online)
- copy of identity document;
- copy of the payment of the admission fee

As for the qualification it will be requested at the time of enrollment, accompanied by all of the documentation necessary for completing the enrollment such as, for example, the declaration of value or language certification.

PLACES AVAILABLE FOR YEAR 1 OF BACHELOR OF ARTS AND MASTER OF ARTS PROGRAMS

For the 2022/23 Academic Year the Administration Board of RUFA will accept the following numbers of enrollments in Year 1:

Bachelor of Arts

PAINTING AND VISUAL ARTS ita: 25 students
 PAINTING AND VISUAL ARTS eng: 25 students
 SCULPTURE AND INSTALLATIONS ita: 15 students
 SCULPTURE AND INSTALLATIONS eng: 15 students
 SET DESIGN ita: 25 students
 DESIGN ita: 44 students
 DESIGN eng: 22 students
 GRAPHIC DESIGN ita: 70 students
 GRAPHIC DESIGN (COMICS AND ILLUSTRATION) ita: 44 students
 PHOTOGRAPHY ita: 45 students
 CINEMA ita: 90 students

Master of Arts

PAINTING eng: 25 studenti
 SCULPTURE eng: 15 studenti
 PRINTMAKING eng: 15 studenti
 SET DESIGN ita: 22 studenti
 FILM ARTS eng: 45 studenti
 COMPUTER ANIMATION AND VISUAL EFFECTS ita: 42 studenti
 VISUAL AND INNOVATION DESIGN ita: 42 studenti
 MULTIMEDIA ARTS AND DESIGN ita: 22 studenti

CHANGING STUDY PROGRAM

Students can transfer from one Program to another of the same level by submitting their application to the Director of RUFA not later than the 30th of September 2022.

Transferring from one Program to another can only be done horizontally. Credits already acquired are only recognised for the new Program if they are envisioned in it. The student is obliged to pass all of the basic and distinctive educational activities for the full duration of the new Program. In particular cases, the regulations for individual Programs may require the transferring student to pass an admission test (and will specifically regulate any amendments to this present article). No transfer is permitted during the academic year.

TRANSFERS

TRANSFERS TO OTHER EDUCATIONAL INSTITUTIONS

Students can transfer to another Academy by submitting an application to the Director of RUFA not later than the 30th of September 2022. If required by RUFA or the other Academy, the application may be accompanied by a document proving RUFA or the other Academy's willingness to accept the application.

Starting from the date in which the application to transfer to another Academy is made, the student's academic career at RUFA terminates unless he/she withdraws the application before sending the transfer form.

If the transfer to another Academy is accepted, RUFA will not refund any taxes, contributions, or allowances that the student has already paid.

Students transferring to another Academy can take with them the academic curriculum they attended at RUFA, indicating the passed exams and ECTS credits acquired.

TRANSFERS TO RUFA FROM OTHER INSTITUTIONS

Applications to transfer from another Institution of the same level, including from outside of Italy, must be addressed to the Director and must be received by RUFA not later than the 1st of October 2020.

The curriculum the student previously attended, indicating the exams passed and the ECTS credits acquired, must be attached to the transfer application. The student may also be required to attach the detailed programme of each subject he/she attended and the number of hours. This document is provided by the management boards of the other Institution. The Academic Board, which has the power to nominate a specific committee, shall decide on whether to recognise the studies carried out by the student at the other Institution and shall indicate:

- a) any gaps that may be identified in terms of knowledge, and if there are inconsistencies between the curricula of the other Institution and the study plans at RUFA. Any possible requirement to attend supplementary or preparatory activities in order to make up for this;
- b) any credits if there is a surplus between the curricula at the other institution and the study plans implemented by RUFA.

In any case, students applying to transfer to RUFA from other Institutions must hold the qualification required for admission to the Programs at RUFA.

SUSPENSION, TEMPORARY INTERRUPTION, AND WITHDRAWAL

Suspension of studies: provided that a formal application is made, the student can apply to suspend his/her studies for one or more years without cancelling what he/she already achieved. An application for suspension of studies can be made for the following reasons: enrolment in a foreign Academy; acceptance by another specialisation or PhD Program; childbirth; hospital treatment lasting for more than four continuous months; any other serious, documented, and demonstrable reasons. During the period of suspension, the student is not required to pay the fees and contributions and cannot take exams of any kind.

Temporary interruption of studies: students have the right to interrupt their studies. If at a later date they wish to take up their studies again they must submit an application to the Director of RUFA attaching:

- a) the academic curriculum they attended;
- b) the payment of a quota of the fees and contributions established by the Academic Board and the Administrative Council for each year during which the studies were interrupted;
- c) the payment of the fees, contributions, and charges for the academic year in which the application is made (if the student intends to interrupt his/her studies for more than three years, the Administration of RUFA may require the payment of a lump sum).

Withdrawal: the student can withdraw from the Program at any time and can later enrol and begin the same Program all over again or a different Program.

Withdrawal from the Program is irrevocable and the application must be made formally, explicitly, unconditionally, and without any restrictive clauses.

Students who have withdrawn can obtain certification of their academic career, which will formally specify that due to withdrawal the academic career is ineffective.

Any student enrolled at RUFA who decides to withdraw from the Program during the academic year must pay the full fees and contributions for that academic year and will not be entitled to reimbursement of any fees and contributions already paid.

SUBMITTING OR MODIFYING THE PERSONAL STUDY PLAN

The Personal Study Plan must be drafted during Year 1 and submitted to the Academic Secretariat not later than the 30th of November 2022. It can be varied in any of the subsequent years by the 30th of September. Requests for variations to the Personal Study Plan must be submitted on plain paper together with a copy of the previous version of the Plan. Only when the Study Plan has been formally approved students may attend the subjects indicated in it.

CREDITS AND EDUCATIONAL ACTIVITIES

According to the Presidential Decree no. 212 of the 8th of July 2005 “1 credit corresponds to 25 hours of commitment of the student”. Commitment indicates the hours of attendance (during classes, theoretical and practical activities, and workshops), individual personal learning (for personal studying and preparing the exams) or in study groups (taking part in exhibitions, projects, workshops, seminars, etc.).

The educational activities are held through theory lessons and theory/practical/workshop activities, divided into basic, distinctive and related educational activities.

Each Program includes mandatory activities that are specific for each programme, but students can personalise their Personal Study Plan by choosing other related subjects from a suggested list or, through prior approval, any of the other subject offered by RUFA. Credits can also be acquired through other activities that are chosen by the student and that are certified and recognised by RUFA.

The activities freely chosen by the student can be:

- elective exams;
- participating in seminars/talks/workshops/events of the art and professional scene;
- undergoing internships and placements organised and promoted by RUFA;
- participating in competitions and/or exhibitions.

ATTENDANCE

In order to obtain credits, attendance is mandatory for at least 80% of the total number of hours. Special attendance arrangements and alternative learning support may be provided for working students, students with disabilities and specific learning disabilities, or to students with specific documented conditions for which they have been granted the status of non-attending student.

ANNUAL TAXES AND FEES

> **ADMISSION EXAM FEES FOR BACHELOR OF ARTS:** bank transfer to the current account of RUFA SRL, IBAN IT29D0306905048100000012207. *Causale* (Purpose): Surname, First name of the student.

Admission exam fee	€ 180.00	
(direct matriculation students are exempted)		Deadline: 7/29 th of September 2022 Deadline: 21 st of September 2022

> **ENROLLMENT FEE/ANNUAL ENROLMENT FEE:** bank transfer to the current account of RUFA SRL, IBAN

IT29D0306905048100000012207. *Causale* (Purpose): Surname, First name of the student.

Direct matriculation (Year 1)	€ 800.00	Deadline: 21 st of September 2022
Matriculation through admission exam (Year 1)	€ 800.00	Within 1 week after passing the admission exam
Enrolment for years after Year 1	€ 520.00	Deadline: 30 th of September 2022

> **ANNUAL EXAMS FEE (only for 2nd and 3rd year):** bank transfer to the current account of RUFA SRL, IBAN IT29D0306905048100000012207. *Causale* (Purpose): Surname, First name of the student.

Annual exams fee	€ 280.00	Deadline: 31 st of May 2023
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> **ANNUAL TEACHING/LABORATORY TUITION FEES**

Bachelor of Arts
1st year

For the courses in: Painting, Sculpture and Installations, Set Design, Design, Graphic Design, Graphic Design (Comics and Illustration), Multimedia and Game Arts, Photography and Audiovisual,
bank transfer to the current account of RUFA SRL, IBAN IT29D0306905048100000012207. *Causale* (Purpose): Surname, First name of the student.

INCOME	FEES
between 0 and 40 7.000,00	
between 40 and 70 7.500,00	
between 70 and 100 8.500,00	
over 100 10.000,00	

*The aforementioned fees already include the registration fee of € 800.00.

Fees based on the ISEE are related to Italian and EU students only; for non-EU students the fee is the one corresponding to the maximum range.

For the Cinema course

bank transfer to the current account of RUFA SRL, IBAN IT29D0306905048100000012207. *Causale* (Purpose): Surname, First name of the student.

INCOME	FEES
between 0 and 40	7.500,00
between 40 and 70	8.000,00
between 70 and 100	9.000,00
over 100	12.000,00

*The aforementioned fees already include the registration fee of € 800.00.

Fees based on the ISEE are related to Italian and EU students only; for non-EU students the fee is the one corresponding to the maximum range.

For the Sustainable Fashion Design course

bank transfer to the current account of RUFA SRL, IBAN IT29D0306905048100000012207. *Causale* (Purpose): Surname, First name of the student.

INCOME	FEES
between 0 and 40	7.000,00
between 40 and 70	8.000,00
between 70 and 100	9.000,00
over 100	12.000,00

*The aforementioned fees already include the registration fee of € 800.00.

Fees based on the ISEE are related to Italian and EU students only; for non-EU students the fee is the one corresponding to the maximum range.

2nd and 3rd year

For the courses in Graphic Design, Graphic Design – Comics And Illustration , Design, Photography and audiovisual, Set Design, Painting, Sculpture and installations, in Italian

Payment in one installment or in installments using the PagoPA bulletins available in the student's private area, in the "payment plan" section.

2nd year	€ 6.000,00
3rd year	€ 6.000,00

For the courses in Painting, Sculpture and installations, Design, in English

Payment in one installment or in installments using the PagoPA bulletins available in the student's private area, in the "payment plan" section.

2nd year enrollment	€ 8.000,00	According to the deadlines agreed upon
3rd year enrollment	€ 8.000,00	According to the deadlines agreed upon

Master of Arts 1st year

For the courses in Visual and Innovation Design, Computer Animation and Visual Effects, Multimedia Arts and Design, Set Design, in Italian

INCOME	FEES
between 0 and 40	7.500,00
between 40 and 70	8.000,00
between 70 and 100	9.000,00
over 100	12.000,00

For the courses in Film Arts, Painting, Sculpture and Printmaking, in English

INCOME	FEES
between 0 and 40	10.000
between 40 and 70	11.000
between 70 and 100	12.000
over 100	13.000

Payment in one installment or in installments using the PagoPA bulletins available in the student's private area, in the "payment plan" section.

2nd and 3rd year

For the courses in Visual and Innovation Design | Computer Animation and Visual Effects | Multimedia Arts and Design | Set Design, in Italian

2nd year € 6.200,00

For the courses in Painting, Sculpture, Printmaking, in English

2nd year € 8.500,00

For the course in Film Arts, in English

2nd year € 9.000,00

> **ANNUAL REGIONAL TAX:** bank transfer to the current account of LAZIODISCO IBAN IT46 P056 9603 2110 0005 1111X93. *Causale* (Purpose): T.R. 2022/23 RUFA - Surname, first name, + Tax Code

Right to Study	€ 140.00	Deadline: upon enrollment
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> **TAX:** postal current account no.1016. Bank transfer to: Ufficio del Registro tasse e CC.GG. - Pescara. *Causale* (Purpose): Tasse scolastiche

Diploma Tax (final year students only)	€ 90.84	Deadline: 30 th of April 2023
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> **DEGREE CONTRIBUTION** : through PagoPa payment slip available in the student's personal area, in the "payment plan" section

Diploma Fee (one-off fee, final year students only)

€ 400.00

Deadline: 30th of April 2023

SCHOLARSHIPS

For the 2022/23 Academic Year the Administrative Board of RUFA has launched a call for application to award **29 scholarships** to Year 1 Italian and foreign students studying **Bachelor and Master of Arts Programs**. Each scholarship is worth €2,500.00 and is paid for each of the 2 or 3 legal duration years of the Program, if the student obtains the credits and the exams required after Year 1. Additionally, 2 scholarships are awarded that cover the full amount of the annual fees. These scholarships are:

19 scholarships of € 2,500.00 for students who have an *ISEE* (Equivalent Economic Situation Indicator) household income that does not exceed € 40,000.00 and that are attending the first year of a Bachelor of Arts in **Painting and Visual Arts, Sculpture and Installations, Set Design, Design, Graphic Design, Graphic Design (Comics and Illustration), Photography, Cinema, Sustainable Fashion Design, Multimedia and game arts**;

3 scholarships of € 2,500.00 for Italian students who have an *ISEE* (Equivalent Economic Situation Indicator) household income that does not exceed € 40,000.00 for year 1 of the Master of Arts in **Painting, Sculpture, Print making, Set Design, Multimedia Arts and Design, Visual and Innovation Design, Computer Animation and Visual Effects, and Film Arts**;

3 scholarships of € 2,500.00, based on a portfolio presentation, for foreign students attending the first year of Bachelor of Arts or a Master of Arts;

2 partial-coverage scholarships, worth € 2,500.00 each, of the annual tuition fees and tuition for foreign students enrolled in the first year of a RUFA Bachelor and Master of Arts course, with assessment of the Portfolio and entrance exam;

The call for applications regulations are available at the following links:

- 1) <https://www.unirufa.it/servizi-e-facilities/borse-di-studio/>
- 2) <https://www.unirufa.it/en/servizi-e-facilities/borse-di-studio/>

12 Student collaboration scholarships are also available, each of which is worth € 1,095.00. These are awarded to students through a special competition and enables them to collaborate with RUFA for up to 150 hours per year supporting various RUFA departments. Student collaboration scholarships support academic activities and are: 4 for university orientation, 2 for photographic documentation, 2 for library assistants, 1 for digital image archive work, and 1 for visual arts workshop assistance.

DEADLINES

ADMISSION EXAM BOOKINGS

2nd of December 2021– 24th of January for the first session (only for foreign students)

2nd of December 2021– 3rd of April 2022 for the second session

2nd of December 2021 – 28th of May 2022 for the third session

2nd of December 2021 – 4th of September 2022 for the fourth session

2nd of September 2021 – 1st of October 2022 for the fifth session

First session:

Admission exam for Bachelor of Arts and Master of Arts: 29th of January 2022

Second session:

Admission exam for Bachelor of Arts and Master of Arts: 9th of April 2022

Third session:

Admission exam for Bachelor of Arts and Master of Arts: 4th of June 2022

Fourth session

Admission exam for Bachelor of Arts: 12th and 13th of September 2022

Admission exam for Master of Arts: 13th of September 2022

Fifth session

Admission exam for Bachelor of Arts: 6th and 7th of October 2022

Admission exam for Master of Arts: 7th of October 2022

DIRECT MATRICULATION DATES

3rd of May 2022 – 21st of September 2022

APPLICATION DATES FOR MATRICULATION AFTER ADMISSION EXAM

I session: by the 28th of February 2022

II session: by the 23rd of April 2022 for Italian students – by the 9th of May 2022 for foreign students

III session: by the 18th of June 2022 for Italian students – by the 4th of July 2022 for foreign students

IV session: by the 28th of September 2022

V session: by the 17th of October 2022

ENROLLMENT DATE FOR YEARS AFTER YEAR 1

By the 30th of September 2022

SUBMITTING THE STUDY PLANS

By the 30th of November 2022

CHOOSING THE ELECTIVE SUBJECTS

By the 30th of November 2022

EXAM BOOKING DEADLINES

By the 1st of June/ 1th of August/ 11th of January

DATES FOR SUBMITTING DISSERTATIONS TO THE SECRETARIAT

The Thesis Confirmation Form must be submitted to the secretariat, signed by the supervisor, together with a copy of the thesis in a digital format.

Summer session: by the 1st of June

Autumn session: by the 5th of September

Winter session: by the 1st of February

HEALTH EMERGENCY AND EDUCATIONAL METHODOLOGY

For The needs related to Covid-19 have changed the approach to teaching. Based on current regulations and as established by the Ministry of University and Research, starting from the start of the new academic year, activities will normally take place in-person, whilst obviously adapting to legislative interventions that may affect the higher artistic, musical and dance education. The goal is to allow lecturers and students to meet, discuss and learn in compliance with the right to health, according to the concept of educational well-being that RUFA has been pursuing for some time.

The Academy has equipped itself with all the necessary tools to monitor the evolution of the pandemic scenario and to intervene in real time. In addition to the Covid contact person, who deals with the monitoring of infections and tracing operations, the COVID-19 RUFA TASK FORCE has been created, which deals with aligning government requests to the needs of students, lecturers and staff.

The more than positive experience of the remote learning mode will continue, so to accept the requests received from many students. RUFA has strengthened its facilities to help students who will be unable to be present in the classroom to attend the lessons. By doing so, students who reside abroad and who may have difficulty returning to Rome can continue their studies.

RUFA has already placed columns equipped with sanitizing material which, especially during the daily visits to the various locations, will be a very important service. The staff is at your complete disposal to show you how to access and use all of the spaces.

The recommendations remain those already known:

- do not enter the premises with a body temperature above 37.5 degrees Celsius or if you have other flu symptoms;
- wash your hands before entering the classrooms, laboratories and offices and often during your stay;
- wear the mask inside the buildings, if foreseen by the regulations;
- maintain an interpersonal distance during social situations;
- cover mouth and nose when sneezing or coughing;
- avoid the promiscuous use of bottles and glasses;

ACADEMIC CALENDAR:

CLASSES

Term 1

From the 31st of October 2021 to the 17th of February 2022

Term 2

From the 13th of March 2022 to the 16th of June 2022

EXAMS

Winter session: from the 20th to the 28th of February 2023

Summer session: from the 3rd to the 22nd of July 2022

Autumn session: from the 19th of September to the 4th of October 2022

THESIS

Winter session: 1-2-3-4 March 2023

Summer session: 24-26 July 2023

Autumn session: 5-6 October 2023

WORKSHOPS

Autumn session: from the 17th to the 22th of October 2022

Winter session: from the 6th to the 11th of March 2023

Summer session: from the 19th to the 24th of June 2023

MASTERCLASS MASTER OF ARTS IN FINE ARTS AND COMPUTER ANIMATION AND VISUAL EFFECTS

21-26 November 2022

12-17 December 2022

23-28 January 2023

27-31 March 2023

24-29 April 2023

22-27 May 2023

HOLIDAYS

Christmas holidays

From the 23rd of December 2022 to the 7th of January 2023

Easter Holidays

From the 6th to the 10th of April 2023

Other holidays

1st of November

- 8th of December
- 25th of April
- 1st of May
- 2nd of June
- 29th of June

LOCATIONS AND ADDRESSES

The Programs are held in the eight separate buildings of RUFA.

The Director's Office, the Academic Secretariat, and the Administration office are situated in the main building of RUFA at Via Benaco 2, Rome.

Office hours

The Academic Secretariat and the Administration Office are open to the public from 9am to 5pm on Mondays, Tuesdays, Wednesdays, Thursdays, and Fridays. For further information: tel. 06.85865917, email segreteria@unirufa.it/amministrazione@unirufa.it.

ANNUAL PLANNING: Academic Year 2022/23

For the Academic Year 2022/24, activities will begin on Monday 31st of October and will end on Friday the 16th of June with a week devoted to making up for any possible absences of the lecturers.

The Year-long courses will begin in November and end in June. The exams for these courses will be held starting from the Summer Session in June.

Term-long courses will be held in the first term (October - February) or the second term (March-June). The exams for the 1st term courses can already be taken during the Winter Session in February.

ANNUAL PLANNING OF THE EDUCATIONAL ACTIVITIES

1st TERM	
NOVEMBER	1st week from Monday the 31 st to Saturday the 5 th
	2nd week from Monday the 7 th to Saturday the 12 th
	3rd week from Monday the 14 th to Saturday the 19 th
	4th week from Monday the 21 st to Saturday the 26 th
	5th week from Monday the 28 th to Saturday the 3 rd of December
DECEMBER	6th week from Monday the 5 th to Saturday the 10 th
	7th week from Monday the 12 th to Saturday the 17 th
	8th week from Monday the 19 th to Thursday the 22 nd
	From Friday the 23rd of December 2022 to Saturday the 7th of January 2023 educational activities will be suspended for the Christmas holidays
JANUARY	9th week from Monday the 9 th to Saturday the 14 th
	10th week from Monday the 16 th to Saturday the 21 st
	11th week from Monday the 23 rd to Saturday the 28 th
	12th week from Monday the 30 th to Saturday the 4 th of February

FEBRUARY	13th week from Monday the 6 th to Saturday the 11 th of February
	(13- 15 February will be devoted to making up for any cancelled classes due to possible absences of the lecturers - 1st semester)
	Tuesday the 14 th to make up for Tuesday the 1 st of November
	Thursday the 16 th to make up for Thursday the 8 th of December
	Friday the 17 th to make up for Friday the 23 rd of December
	From the 20 th of February to the 4 th of March winter session exams, thesis, tests
	2nd week of Workshop from Monday the 6 th of March to Saturday the 11 th of March

2nd TERM	
MARCH	1st week from Monday the 13 th to Saturday the 18 th
	2nd week from Monday the 20 th to Saturday the 25 th
	3rd week from Monday the 27 th to Saturday the 1 st of April
APRIL	4th week from Monday the 3 rd to Wednesday the 5 th of April
	From Thursday the 6 st of April to Monday the 10 th of April educational activities will be suspended for the Easter holidays
	5th week from Tuesday the 11 th to Thursday the 15 th
	6th week from Monday the 17 th to Saturday the 22 nd
	7th week from Wednesday the 26 th to Saturday the 29 th
MAY	8th week from Monday the 2 nd to Saturday the 6 th
	9th week from Monday the 8 th to Saturday the 13 th
	10th week from Monday the 15 th to Saturday the 20 th
	11th week from Monday the 22 nd to Saturday the 27 th
	12th week from Monday the 29 th to Thursday the 1 st of June
JUNE	(13-14-15 June will be devoted to making up for any cancelled classes due to possible absences of the lecturers - 2nd semester)
	Monday the 5 th to make up for Monday the 10 th of April
	Tuesday the 6 th to make up for Tuesday the 25 th of April
	Wednesday the 7 th to make up for Monday the 1 st of May
	Thursday the 8 th to make up for Thursday the 6 th of April
	Friday the 9 th to make up for Friday the 7 th of April
	Monday the 12 th to make up for Monday the 24 th of April
	Friday the 16 th to make up for Friday the 2 nd of June
	3rd week of Workshops from Monday the 19 th to Saturday the 24 th

JULY	From the 3 rd of July the summer exam and thesis session begins
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